

## **IMPORTANT DETAILS ON COMPLETING THIS DOCUMENT**

1. We strongly advise that you type your answers into the fillable fields for clarity.
2. If parent signature is required, parent must hand-sign the document. Digital signatures for parents are not allowed.
3. Do not use a mobile phone to complete this document. Doing so may result in lost data and inaccurate formatting.
4. You must save this document to your computer, or print it immediately, to prevent loss of the data you entered.
5. **Students within our service area must submit documents to the Financial Aid Office in person.** Distance students may submit documents via student email or postal service. The Financial Aid Office is no longer able to accept documentation via fax.
6. The fillable fields on this document may not work when opened in the Mozilla Firefox browser. We advise that you complete the form in Internet Explorer or Chrome instead.

Before the Financial Aid Office can process your request for financial assistance, additional information is required regarding your assets. Please complete the following information and return this form to our office for processing. The value of assets can fluctuate from day to day. You may therefore provide estimates of this information.

As of today, what is your approximate total current balance of cash, savings, and checking accounts?

\$ \_\_\_\_\_

As of today, what is the approximate net worth of your investments? "Net worth" means current value minus debt. Investments include real estate (do not include the home you live in), trust funds, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, Coverdell savings accounts, college savings plans, installment and land sale contracts (including mortgages held), commodities, etc. **Do not include** the home you live in, the value of life insurance, retirement plans (pension funds, annuities, non-education IRAs, Keogh plans, etc.), prepaid tuition plans, cash, savings accounts, or checking accounts.

\$ \_\_\_\_\_

**For Owners of Businesses with 100 or more Employees ONLY:** As of today, what is the approximate net worth of your current businesses and/or investment farms? Include the market value of land, buildings, machinery, equipment, inventory, etc. Business and/or investment farm debt means only those debts for which the business or investment farm was used as collateral. **Do not include** a farm that you live on and operate.

\$ \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student ID

Please provide these requested values to our office immediately so that we may continue processing your request for aid.