

## **IMPORTANT DETAILS ON COMPLETING THIS DOCUMENT**

1. We strongly advise that you type your answers into the fillable fields for clarity.
2. If parent signature is required, parent must hand-sign the document. Digital signatures for parents are not allowed.
3. Do not use a mobile phone to complete this document. Doing so may result in lost data and inaccurate formatting.
4. You must save this document to your computer, or print it immediately, to prevent loss of the data you entered.
5. **Students within our service area must submit documents to the Financial Aid Office in person.** Distance students may submit documents via student email or postal service. The Financial Aid Office is no longer able to accept documentation via fax.
6. The fillable fields on this document may not work when opened in the Mozilla Firefox browser. We advise that you complete the form in Internet Explorer or Chrome instead.

Student's name \_\_\_\_\_ Student ID \_\_\_\_\_

I, \_\_\_\_\_ am declining my \_\_\_\_\_  
(Indicate which grant(s) you are declining)

Grant award(s) for \_\_\_\_\_ and I acknowledge that funds may not  
(Indicate semester(s) and year)

be available at a later date.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date