Get job skills training at Goodwill’s Workforce Development Center. Classes are offered in partnership with A-B Tech Community College. All classes are held at 1616 Patton Avenue, Asheville, NC 28806. For more information contact Michelle Field (828) 298-9023 Ext. 1161

Success & Study Skills (ACA 115 XYMN2)
This course provides an orientation to the campus resources and academic skills necessary to achieve educational objectives. Emphasis is placed on an exploration of facilities and services, study skills, library skills, self-assessment, wellness, goal-setting, and critical thinking. Upon completion, students should be able to manage their learning experiences to successfully meet educational goals.

Entrance Criteria: A-B Tech Admissions Policy (see abtech.edu)
Dates: 10/17 - 12/14
Time: T/TH: 5 - 5:50pm

Intro to Computer (CIS 110 XYMD2)
This course introduces computer concepts, including fundamental functions and operations of the computer. Topics include identification of hardware components, basic computer operations, security issues, and use of software applications. Upon completion, students should be able to demonstrate an understanding of the role and function of computers and use the computer to solve problems. Microsoft Office will be used in this course; this includes Word, Excel, Access and PowerPoint. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in natural science/mathematics (Quantitative Option).

Entrance Criteria: A-B Tech Admissions Policy (see abtech.edu)
Dates: 10/16 - 12/14
Time: M/W: 9 - 10:50am
FALL CLASSES

Success & Study Skills
10/17 to 12/14 • T/Th: 5-5:50pm

Intro to Computer
10/16 to 12/14 • M/W: 9-10:50am