Application Criteria

Associate Degree Nursing for Spring 2018

September 1, 2017, to October 13, 2017

Thank you for your interest in the Associate Degree Nursing program at Asheville-Buncombe Technical Community College. Please read this information thoroughly. Admission to the ADN program is competitive. We want to make sure you have the best possible chance of being selected by completing all processes and submitting all necessary application documents completely, correctly and by the deadline. Please call the Admissions Office if you have any questions: (828) 398-7577, 398-7578, 398-7887, or 398-7576 or email admissions@abtech.edu.

You must be a high school graduate, or have an Adult High School or High School Equivalency (HSE) diploma to be eligible to enter the competitive allied health programs and have self-certified this requirement on your A-B Tech College application.

THE APPLICATION PERIOD

We will begin accepting applications September 1, 2017, for the ADN class that begins spring semester 2018. All deadlines and requirements in this document must be met to be eligible to apply.

All students must review the Competitive Program Guide and complete the assessment for competitive allied health program admission before meeting with a GOT/Allied Health Advisor to discuss their program(s) of interest. Distance student services are also available for students living outside of Buncombe County or its adjacent counties. Please contact gotadvising@abtech.edu for assistance. You are encouraged to view the Competitive Program Guide early and often to ensure you fully understand the application process and deadlines. To access the Competitive Program Guide and assessment, please go to www.abtech.edu and click Students, and under First Steps, choose Competitive and Limited Programs. If you do not have internet access, you are welcome to use one of the computers in the K. Ray Bailey Student Services Center.

ANATOMY AND PHYSIOLOGY REQUIREMENT

Successful completion of Anatomy and Physiology I and II (BIO 168 and BIO 169 or acceptable substitutes) with a “C” or higher is required prior to spring 2018 term start. Course completion of BIO 168 and BIO 169 or acceptable substitutes will be verified by the Nursing department prior to full acceptance into the program.

MINIMUM SCORE REQUIREMENT FOR ATI TEAS EXAM

Students will be required to score a minimum composite/total adjusted TEAS score of 65. Students may use the new ATI TEAS or TEAS Version V scores, provided the scores are 5 years old or newer.
To be eligible for admission in spring 2018, all nursing program applicants must, by October 13, 2017, meet the following and provide acceptable documentation to a GOT/Allied Health Advisor at the time of completion of the Verification/Selection Form:

Hold a documented, current, unrestricted credential as a Nurse Aide I (NAI) from the North Carolina Nurse Aide Registry https://www.ncnar.org/index1.jsp and the Division of Health Service Regulation by October 13, 2017. (A copy of current listing on the NC DHSR Nurse Aide Registry website will be acceptable documentation.)

IMPORTANT APPLICATION INFORMATION

To be eligible for admission to the spring 2018 class, all qualified ADN applicants will be required to take the ATI TEAS (Test of Essential Academic Skills) exam. The ATI TEAS exam may only be completed at a location within the United States of America per ATI guidelines.

Please note that students may use either ATI TEAS or TEAS (Version V) scores, provided the scores are five years old or newer. The ATI TEAS exam will be paid for by the student at the time of online registration on the ATI website. Information on the ATI TEAS exam and associated costs can be found at www.atitesting.com. Applicants should NOT schedule the ATI TEAS until after meeting with a GOT/Allied Health Advisor and obtaining a “ticket” to TEAS.

The ATI TEAS composite (total adjusted) score will be used to rank applicants for the ADN program and a minimum score of 65 is required to be considered for the program. You may use your TEAS (Version V) composite score from a previous test session if the score is five years old or newer and already on file at the College. Individuals wishing to submit a TEAS score in lieu of testing during the application period must request authorization at the time of completion of the Verification/Selection Form.

Applicants may select only ONE of the following at the time of completion of the Verification/Selection Form: 1) Testing during the application period at the Testing Center on A-B Tech’s main campus on Victoria Road in Asheville, NC. This option is required for non-distance students who choose to test during the application period. 2) Testing at an approved testing facility in another location. This option is available ONLY to applicants who live outside of Buncombe or its adjacent counties. The location of the testing facility must be known at the time of application. Individuals wishing to test at an approved site other than A-B Tech must provide the location at the time of application. 3) Use an existing score already on file at the College provided the score is five years old or newer. 4) Request to submit only one score from a testing session prior to the application period at another testing facility. If multiple test scores are received on a single report (regardless of the reason for or source of the error), the earliest composite score will be used.

PLEASE NOTE: Test scores will not be accepted and students may not schedule the ATI TEAS at A-B Tech until after an applicant has completed the Verification/Selection Form and only the TEAS option selected on that form will be permitted. Students who wish to change their ATI TEAS option must meet with a GOT/Allied Health Advisor before October 13, 2017, to complete a new Verification/Selection Form.

If an applicant does not follow through and take the ATI TEAS exam, they are disqualified from moving forward in the admission process.

Applicants in need of testing accommodations should contact Support Services at supportservices@abtech.edu at least three weeks prior to testing.

Notice to non-U.S. Citizens

Admission to the Associate Degree Nursing program is open only to individuals with legal status or lawful presence. Some clinical sites may have additional immigration/citizenship requirements. Successful completion of clinical rotations is required for program completion. The college refund policy applies if a student drops the program after being denied clinical site privileges. Non-citizens are encouraged to contact the appropriate
licensing/certifying agency to determine if they are eligible for licensure/certification upon graduation – decisions regarding licensure/certification are solely the responsibility of the licensing/certifying agency.

Please note that the Test for Essential Academic Skills (TEAS) may only be completed at a location within the United States of America per ATI guidelines. Questions regarding program admission for non-citizens may be made to internationalinfo@abtech.edu.

HOW TO APPLY

1. Complete and submit the standard A-B Tech admission application online at www.abtech.edu. (This is not an application to an allied health program. That will be done separately after you meet with a GOT/Allied Health Advisor in the Bailey Building and are approved as eligible to apply.)
2. Students must certify on their College application that they are a high school graduate from a valid institution, an adult high school graduate from a valid institution, or have a valid high school equivalency (HSE). High school graduation or the equivalent from a regionally accredited, valid institution is generally required for Financial Aid purposes. You must have this high school equivalency by the first day of classes for the spring semester 2018 to enter the competitive allied health program.
3. Applicants must complete FOCUS 2 online career and educational planning assessment prior to meeting with a GOT/Allied Health Advisor to apply for any Allied Health program. The assessment is available on the Career Development Services web page. FOCUS 2 must be completed by 3:00 p.m. October 13, 2017.
4. Applicants must complete New Student Orientation and the Smarter Measure assessments prior to meeting with a GOT/Allied Health Advisor to complete the Verification/Selection Form. Registration for NSO is available at www.abtech.edu/nso.
5. Applicants must document college readiness in English and math. With the exception of course credit (A-B Tech or transfer), placement must be five years old or newer. Students may place using different options for math and English. Official documentation of placement is required.

Placement in English and math may be met in one or more of the following ways:

1) High school placement: students with a 2.6 or higher unweighted GPA plus a fourth level math above Algebra II.

2) Course credit (A-B Tech or transfer) for DRE 098 or ENG 111 (for English placement) and DMA 010-050 or MAT 143 or higher (for math placement). A “P” in DRE/DMA or a “C” or higher is required.

3) Placement scores from one or more approved placement assessments, as follows:

<table>
<thead>
<tr>
<th>ACCUPLACER</th>
<th>SCORE</th>
<th>NC-DAP</th>
<th>SCORE</th>
<th>SAT</th>
<th>SCORE</th>
<th>ACT</th>
<th>SCORE</th>
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<tbody>
<tr>
<td>Reading And Sentence Skills</td>
<td>80</td>
<td>Composite English</td>
<td>151</td>
<td>Reading OR</td>
<td>500</td>
<td>Reading OR</td>
<td>22</td>
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<tr>
<td></td>
<td>86</td>
<td>(Reading; Revising/Editing /Writing; and WritePlacer)</td>
<td></td>
<td>Writing 3/2016</td>
<td>500</td>
<td>English</td>
<td>18</td>
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<td>Based Reading &amp; Writing</td>
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<td>Arithmetic Elementary Algebra</td>
<td>55</td>
<td>Math</td>
<td></td>
<td>Mastery of DMA 010 thru 050 (7 or higher)</td>
<td>500</td>
<td>Math</td>
<td>22</td>
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<tr>
<td></td>
<td>55</td>
<td></td>
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<td>3/2016 or Later Math</td>
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The College Placement Assessment or the equivalents detailed above must be completed and on file by October 13, 2017. The College’s retest policy applies. Please contact 828-398-7900 for more information.
Applicants with disabilities should contact Support Services at supportservices@abtech.edu at least three weeks prior to testing to receive special accommodations.

6. If you meet the minimum placement requirements, you will be given written permission to schedule the ATI TEAS exam by a GOT/Allied Health Advisor in the Bailey Building and taken by the advisor to complete a Verification/Selection form in the Admissions Office. **You must complete this step and the Verification/Selection form by October 13, 2017.** You must schedule and take the ATI TEAS test by October 20, 2017, to be considered as an applicant for the ADN program. Students approved to submit scores must ensure scores are received by 5:00pm on October 20, 2017.

**ADMISSION TO THE PROGRAM ONCE MINIMUM REQUIREMENTS HAVE BEEN MET**

1. You will receive the points of your TEAS exam composite score (adjusted individual total score). The ATI TEAS exam includes Reading, Math (including Algebra), Science and English sections. The TEAS exam composite score will be used to rank applicants. **Applicants will be required to score a minimum composite/total adjusted ATI TEAS score of 65.**

2. Successful completion of Anatomy and Physiology I and II (BIO 168 and BIO 169 or acceptable substitutes) with a “C” or higher is **required prior to spring 2018 term start.** Course completion will be verified by the Nursing department prior to full acceptance into the program.

**OTHER IMPORTANT INFORMATION – READ CAREFULLY**

Criminal background checks and drug screenings will be required by clinical sites for students entering the competitive allied health programs. These screenings will be conducted at the student’s expense by a professional and independent vendor. Failure to achieve acceptable standards for these screenings will result in the denial of clinical privileges. Successful completion of clinicals is required for program completion. The college refund policy applies if a student drops the program after being denied clinical site privileges.

Applicants should be aware that the North Carolina State Board of Nursing requires criminal background checks including fingerprints for all applicants for initial licensure and may deny licensure to individuals convicted of a misdemeanor or felony. The NC Board of Nursing does not become involved in reviewing the applicant’s conviction record until such time as application is made to take the national examination.

Applicants for competitive Allied Health Programs must demonstrate the ability, with or without reasonable accommodations, to meet certain technical standards critical to the successful completion of the program. These standards include skills and abilities essential for such things as operation of equipment; evaluation and manipulation of patients; evaluation of microscopic components and color reactions; and communication with patients, families and other medical personnel. For an explanation of specific physical and cognitive requirements for the nursing program, refer to the “Program Recommendations for ADA Technical Standards” notebook, which is available in the Admissions Office or on the A-B Tech web page. For further clarification, contact the Nursing Department chair at (828) 398-7264.

Students accepted into the nursing program will be required to obtain CPR certification from the American Heart Association prior to program orientation. This CPR for the healthcare provider/professional rescuer course must include hands on skill demonstration of one and two rescuer adult, child and infant CPR and use of an AED.

If you are not selected for the nursing program beginning spring semester 2018 and wish to apply for the fall 2018 class, you must re-apply and re-compete.
All documents that you submit with your application for the nursing program must be true, correct and complete. Falsification of documentation may result in denial of admission or dismissal after admission.

Admission criteria are reviewed each year and are subject to change from year to year.

Students enrolled in the nursing program must complete all pre-requisite courses before proceeding in any nursing course. All courses in the program are prerequisites for courses in subsequent semesters. Students may have to enroll in general education and related courses that are scheduled as either Day or Evening courses to be able to meet the prerequisite requirements.

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**COMPETITIVE ALLIED HEALTH READMISSION POLICY**

The following readmission policy applies to students who receive an unsuccessful grade in a competitive allied health program, or who voluntarily withdraw from such a program. Unsuccessful grades are defined as “D” or “F”.

1. If you receive an unsuccessful grade in a competitive allied health program, you may not proceed to any subsequent course, which has the course in question as a prerequisite. You must repeat the course in question before proceeding to the next higher course in the program.
2. Most allied health courses are offered only once annually.
3. Due to the competitive nature of the Associate Degree Nursing Program, it will be necessary for students who have received an unsuccessful grade in a NUR course during their **first semester** to reapply for regular admission to the program during the next application period.
4. Students who receive an unsuccessful grade in a NUR course during subsequent semesters should contact the Nursing Department Chair to petition for re-enrollment. These students may also reapply for regular admission to the program during the next application period.

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Allied Health students will be required to complete clinical rotations which may require them to travel more than one hour from campus. Clinical rotations may be conducted during weekend and/or evening hours. Students are responsible for arranging their own transportation.
COLLEGE PLACEMENT

Test resources are available from:

www.abtech.edu/placement  (See Test Preparation Section)

SAT or ACT study guides, which are available at various libraries and bookstores, are also good resources for testing preparation.

FOCUS 2

Online career and educational assessment.

http://www.abtech.edu/focus2

ATI TEAS

Test resources and online registration and payment are available at the following website:

www.atitesting.com

Study guides are available for review in the Locke Library and the A-B Tech Madison and South sites, and the Goodwill site. Study guides may also be purchased online from the test vendor ATI at the online store link or at the A-B Tech bookstore. Online practice assessments are also available at the vendor website.

PLEASE NOTE: Applicants are REQUIRED to take the ATI TEAS exam on A-B Tech’s main campus on Victoria Rd., Asheville, NC. Applicants who live outside of Buncombe County or its adjacent counties can make arrangements to take the TEAS exam at another institution with permission/approval from the GOT/Allied Health Advisor, as indicated on the Verification/Selection form.

ADDITIONAL PREPARATION RESOURCES

March2Success.com provides free personal assessments and preparation tools for the college placement test and the ATI TEAS exam.